



OCCUM FIRE DEPARTMENT

44 TAFTVILLE-OCCUM ROAD
NORWICH, CONNECTICUT 06360
(860) 822-8285

MEMBERSHIP APPLICATION

PLEASE PRINT ALL INFORMATION CLEARLY

SECTION 1: PERSONAL INFORMATION

Name: _____
Last First Middle Initial

Address: _____ Phone #: (____) _____ - _____

Driver's License Number: _____ State: _____ Type: _____

Emergency Contact Information:

Name: _____

Date of Birth: ____/____/____

Phone #: (____) _____ - _____

Social Security #: _____ - _____ - _____

Relationship: _____

Email Address: _____

SECTION 2: MILITARY SERVICE (IF APPLICABLE)

Are you currently serving or a Veteran of the U.S. Armed Forces? Yes No

Branch: Navy Marines Army Coast Guard Rank: _____

Occupation: _____ Duties: _____

SECTION 3: EMPLOYMENT INFORMATION

Present Employer: _____ Years There: _____

Employer Address: _____ Phone #: (____) _____ - _____

Work Schedule: Days Evenings Nights Rotating Shifts Hours: ____ - ____

LIST PAST EMPLOYERS IF YOU HAVE BEEN AT CURRENT EMPLOYMENT FOR LESS THAN FIVE (5) YEARS

Past Employer: _____

Dates from: ____/____/____ to: ____/____/____

Past Employer: _____

Dates from: ____/____/____ to: ____/____/____

Past Employer: _____

Dates from: ____/____/____ to: ____/____/____

SECTION 4: EDUCATION

Name of High School attended or attending: _____

Did you graduate? Yes No If yes, when: ____/____/____

If not, have you passed a G.E.D. test? Yes No When: ____/____/____

SECTION 5: FORMAL FIRE-FIGHTING OR EMS TRAINING

List any Colleges, Business School, or Technical Schools for Fire Service or EMS Training attended.

Name of School	Location	Course / Major	Dates Attended	Degree / Certificate

SECTION 6: FIRE DEPARTMENT EXPERIENCE

Do you have any previous Fire Department experience? Yes No

Name of the department: _____ Type: Paid Volunteer

City: _____ State: _____ Highest rank held: _____ Length of service: _____

Training certifications obtained: _____

Can you perform the essential job functions and duties of a Firefighter? Yes No

SECTION 7: REFERENCES

Give the name of one (or more) member(s) of the Occum Volunteer Fire Department to whom you personally know: _____

Give the names of two (2) people not members of the Occum Volunteer Fire Department and not related to you, who know you through school, business or personal association:

Name: _____ Phone #: (_____) _____ - _____

Name: _____ Phone #: (_____) _____ - _____

SECTION 8: VIOLATIONS

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No

A conviction does not automatically mean that you cannot be accepted as a member. The type of conviction and how long ago it happened is important. Please give us the facts if you put yes:

SECTION 9: INTEREST

Please describe your reason(s) for wanting to join our organization:

SECTION 10: HOBBIES

List any hobbies that you like to do outside of work and/or school:

SECTION 11: RELEASE

The completion of this application does not indicate that there are vacant positions in the Occum Volunteer Fire Department and in no way obligates this department or the City of Norwich.

I further understand that misrepresentation or omission of facts called for in the application process is cause for Lack of Acceptance or dismissal. Further, I understand / agree that membership is for no definite period and may be terminated at any time without any previous notice. I understand that I do not have a contract of employment and no one is authorized to make such promise.

Membership is contingent upon applicant passing a job-related physical examination.

Signature of Applicant: _____ Date: MM / DD / YYYY

Signature of Guardian: _____ Date: MM / DD / YYYY
(If under the age of 18)

SECTION 12: MEMBERSHIP DISCLAIMER

- The Occum Volunteer Fire Department retains the right to refuse applicants based on our assessment of our current needs of the department and the character and experience of applicants. Those applicants who are accepted on a probationary membership are subject to a probationary period as outlined in the Bylaws and Standard Operating Guidelines of the Department.
- A completed application must be returned to receive an interview. Upon completion of the interview a candidate must complete a physical prior to be voted in at the next regular meeting.
- Failure to comply with the requirements during the probationary period may result in loss of membership.
- All information provided will remain confidential.

SECTION 13: APPLICATION RETURN

Please return completed application to the Occum Volunteer Fire Department or one of its members.

**THIS PAGE IS FOR COMPANY USE ONLY AND MUST BE RETURNED
WITH APPLICATION**

DEPARTMENT ACCEPTANCE OF APPLICANT

The undersigned has confirmed that the applicant meets the Occum Volunteer Fire Department requirements. The applicant is 16 years of age or older and has completed the minimum educational requirements.

Application accepted on: MM / DD / YYYY by: _____

DEPARTMENT ACCEPTANCE OF APPLICANT

This is to certify that the applicant named herein has been examined in conformance with department and OSHA requirements by a medically approved facility named:

_____ on: MM / DD / YYYY

Medical approval paperwork received on: MM / DD / YYYY by: _____

The applicant named herein has Medical Clearance for:

- Interior Attack** – Fully qualified to perform duties including SCBA respirator.
- Exterior / Fire ground** – Fully qualified to perform duties BUT NOT SCBA.
- Fire Police** – Evaluated to be NOT QUALIFIED to perform firefighter duties.

FOR OCCUM FIRE DEPARTMENT USE ONLY		
Date application received:	Called for interview:	Date of Officers Meeting when application was voted on:
Date application read at meeting:	Approved as probationary member:	Approved as regular member:



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Release Form

I hereby authorize the Occum Volunteer Fire Department to inquire of any and all employers, public or private, government, municipal officials or agencies, law enforcement agencies or any other persons, regarding my experience, reputation, character, ability and qualifications for membership.

Also requests may include criminal records, driving records, education, prior employers and other as deemed necessary.

I agree to hold harmless all such persons and the Occum Volunteer Fire Department with respect to all information arising there from.

I hereby authorize without reservation, any party or agency contacted by the Occum Volunteer Fire Department to furnish the requested information above.

I further authorize ongoing procurement of the above reports at any time during my employment or contract with the fire company.

Name: _____
Last First Middle Initial

Other or former names: _____

Applicant signature: _____ Date: MM / DD / YYYY

The above consent for is valid for 90 days from the date signed if application is not accepted, otherwise the form remains in effect until one year after the above party is no longer a member of the Fire Company.

A copy shall serve as an original of this document



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GUIDELINES FOR CADET MEMBERS **(Members age 16 & 17)**

What Do Cadets Do?

1. Attend and take part in supervised training.
2. Wear personnel protective equipment that readily identifies them as a "Cadet Firefighter."
3. Respond to emergencies on fire department apparatus only after receiving proper training.
4. Participate in function within the rehabilitation sector of structural firefighting.
5. Pick up fire hose and clean up at the fire scene after the incident Command declares the area safe.
6. Fight grass fires, after receiving proper training.
7. Perform search and rescue operations, not including structural firefighting.
8. Use pneumatic / power driven saws, shears, Hurst-type tools, or other power tools during training evolutions only.
9. Enter the interior of a fire structure after the fire is extinguished and the Incident Commander has declared the structure safe.
10. Set Up uncharged attack lines (hoses) exterior to the structure.
11. Handle charged hose lines up to 1 3/4" diameter after proper training.
12. Change SCBA bottles at emergency scenes.
13. Perform traffic control duties after receiving proper training.
14. Operate pumps, less than 300 GPM, at an emergency scene.
15. Receive instructions and engage in training that **DOES NOT** involve fire, smoke (except theatrical/latex smoke), toxic, or noxious gas, or hazardous materials or substances.

The above duties may be performed between the hours of 06:00 am-12:00 am



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What Cadet Firefighters CANNOT DO?

1. Drive any department vehicles.
2. Perform interior fire suppression involving structures, vehicles, or wild land fires, except grass fires.
3. Operate personal vehicle with emergency lights.
4. Perform firefighting overhaul duties.
5. Respond to hazardous materials fires, spills, or other events, which may expose the minor to a toxic and/or hazardous material exceeding 1910.1000 of subpart Z of CFR 1910 (allows for small vehicle fuel leaks).
6. Perform any activity involving the use of self-contained breathing apparatus (SCBA), with exception of training performed by qualified personnel (after medical certification as required by 29CFR1910.34
7. Enter confined space as defined in 29 CFR 1910.146.
8. Perform "off-shore" ice or water rescue activities.
9. Operate either on or in the boat or jet-ski with exception of training performed by qualified personnel.
10. Ride in the open "jump seat" of open cab engine.
11. Provide or assist with EMS care unless under the direct supervision of an experienced EMT or officer of the department.

What about School and the Firehouse?

1. Cadets are permitted access to the station between the hours of 06:00 am until 12:00 am on weekends and 03:00 pm until 12:00am on weekdays.
2. During School vacations and holidays the cadet is allowed access between the hours of 06:00 am until 12:00 am.
3. Cadets **MUST** maintain an acceptable passing grade throughout the school year. Any significant drop and the cadet may be suspended until grades improve.
4. We encourage parents to keep the department up-to-date on their child's studies and how the department (if any) impacts this.